

BYLAW NO. _____

A BYLAW FOR THE RURAL MUNICIPALITY OF (_____) NO. ____ PROVIDING
FOR ENTERING INTO AN AGREEMENT RESPECTING THE JOINT FUNDING OF A
RECREATION DIRECTOR AND RECREATIONAL FACILITIES

The Council of the Rural Municipality of (_____) No. ____ in the Province of
Saskatchewan under the authority of *The Municipal Act, 2006* enacts as follows:

1. The Council for the Rural Municipality of _____ No. ____ is hereby authorized to enter into a long-term agreement respecting joint funding of a recreation director and recreational facilities as attached hereto and forming a part of this bylaw, and identified as EXHIBIT A, with the following municipalities,
 - (a) Town of _____
 - (b) Rural Municipality of _____ No. ____
 - (c) Rural Municipality of _____ No. ____
 - (d) Village of _____
 - (e) Village of _____for the purpose stated within the agreement.
2. The Reeve and Administrator of the Municipality are hereby authorized to sign and execute an agreement, the terms of which are set out in "Exhibit A" hereto attached.
3. Bylaw No. _____ is hereby repealed.

SINGED, SEALED AND ADOPTED this _____ day of _____ 20__.



Reeve

Administrator

Certified a true copy of Bylaw No. _____
Passed in open council on the _____ day
of _____ 20__.

Administrator

MEMORANDUM OF AGREEMENT TO BYLAW No. _____

Memorandum of Agreement made this _____ day of _____, 20____, A.D.

BETWEEN:

1. Town of _____
2. R.M. of _____ No. _____
3. R.M. of _____ No. _____
4. R.M. of _____ No. _____
5. Village of \ _____
6. Village of _____

to form an Inter-Municipal Recreation Program to provide assistance for operating and maintenance costs of recreation facilities and to establish a Recreation Board to manage and control Recreational, Cultural and matters.

THIS INDENTURE WITNESSETH AS FOLLOWS:

1. That the _____, agree, in accordance with the regulation issued under the Municipal Revenue sharing Act, to form an Inter-Municipal Recreation Program and there shall be created by, and in conjunction with other participating municipalities, a recreation board which shall be known as the "_____ and Area Recreation Board."
2. Such Recreation Board, led by the Recreation Director, shall be responsible for control, supervision, and management of recreation and cultural matters in the area served, and delineated by, the boundaries of the Rural Municipalities, villages and the town boundaries in this agreement.
3. The Inter-Municipal Recreation Program and the _____ and Area Recreation Board shall be created immediately after the passing of required Bylaw and agreement, and thereafter the continuance of the Recreation Program and the Recreation Board shall be continuous, by agreement of participating municipalities.
4. Such Recreation Board shall consists of a maximum of TWELVE (12) members, appointed by the participating municipalities as follows: TWO (2) from each of the Rural Municipalities of _____ No. _____, _____ No. _____, _____ No. _____, TWO (2) from the town of _____ and ONE(1) member at large, ONE (1) from the Village of _____ and Two (2) from the village of _____. The Recreation Director shall be the boards executive director.
5. The terms of the appointments shall be for TWO (2) years and the appointments shall be made at the first meeting of every year of the respective Council.
6. At the expiration of the term of any appointed member of the Recreation Board, the Council shall appoint a person to take his or her place as a member of the Recreation Board or reelect that individual.
7. Every member of the Recreation Board shall hold office until his or her successor is appointed.
8. If any member of the Recreation Board, absents him/her self for meetings of the Board for a period of THREE (3) consecutive meetings, unless excused by resolution of the Board in session, shall be expelled from the Board, and a new member shall be appointed forthwith by council whom that represents, for the remainder of that term.
9. If any members seat becomes vacant by death, resignation, or otherwise, then on being notified by the Board that such seat has become vacant, the Council for that member, shall forthwith appoint, or re-appoint, a person to fill such vacancy for the remainder of the term.

MEMORANDUM OF AGREEMENT TO BYLAW No. _____ ... Continued...2

10. Four (4) members shall constitute a quorum, and such quorum shall have representation of at least ONE (1) member from each of participating rural municipalities and town.
11. All orders and proceedings of the Recreation Board, shall be entered in books to be kept for that purpose, and be signed by the Recreation Director and the Chairperson of the _____ and Area Recreation Board.
12. The financial year of the Recreation Board, shall commence on the First day of January, and close on the 31st of December, and the financial records shall be audited annually.
13. The Recreation Board shall meet in regular session at least once every two months on a date to be fixed at the first meeting of the Board, in each year, the Board may hold special meetings on the call of the chairman or Recreation Director.
14. The Recreation Board may make recommendations to their respective councils regarding the passing of Bylaws, rules, or regulations, as it may seem necessary, on all matters connected with regulating, management, and equipment, under its control as set down by councils.
15. The Recreation Director or in absence of, the Recreation Board, shall on or before the first day in February, in each year, prepare and submit in writing to their respective Councils, a detailed report on the years activities. This including events, programming, facilities, and equipment.
16. In order to carry out its function, the Recreation Board shall have the authority to requisition annually, the participating Rural Municipalities, the Town of _____ and the Village of _____ and _____ for funds, based on specified amount per capita with a amount of SEVEN (\$7.00) per capita, along with the funds granted by the Saskatchewan Lottery Community Grant Program. This money will be paid on or before October 30th yearly.
 1. This money will be pooled together and be used for the following: Annual grants to community organizations, program costs such as advertising, supplies, and wages, and membership fees for sport, culture and recreation organizations.
17. In order to sustain the position as "Recreation Director for _____ and Area," each Rural Municipality shall pay \$6,000.00 each year to the _____ and Area Recreation Board. The Town of _____ will put forth \$18,000 each year in wages for the Recreation Director. The Village of _____ shall pay \$1,000.00 each year. If this money is paid all in full it will be paid on or before January 30th. Each partner also has the option to pay bi-annually, half their amount before January 30th and the other half being paid on or before June 30th.
 1. This money will be pooled together and be used for the following: Wages and benefits, office phone and supplies, mileage, cell phone, and capital expenditures such as computer and digital camera.
18. Funds requisitioned by the Board from the participating municipalities, shall be used only for the purpose of Capital and Operational costs provided for recreational and cultural facilities under its control as set down by Councils.
19. In addition to other duties as indicated, it shall be the duty of the Board and specifically the Recreation Director to:
 - (a) Recommend to the Councils and to the Community Planning Committee (if one) suitable sites, alterations, and improvements to the present areas, facilities, and equipment, to provide planned future expansion of the community and area.
 - (b) Direct the Councils attention to, and suggest possible solutions to, any part of areas, facilities, or equipment which might be hazardous to the Health and Safety of the people who come into contact with it.