

# Saskatchewan Municipal Best Practice

## Waste Management Facility

### CONTACT

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Project Date: Initiated December 12, 2011 - ongoing

### THE PRACTICE

The RM of McKillop #220 received a letter from the provincial government restricting new development in the RM until a regional waste management facility was approved. The government then went on to ban land spreading anywhere in the RM. The Last Mountain Waste Management Steering Committee has kept the RM on task to find a solution for waste management.

### THE PROCESS

The RM council had two representatives and the administrator acted as secretary, treasurer, and contact person for the project. The rest of the municipal staff assisted with secretarial duties. They hired the Municipal Capacity Development Program (MCDP), and invited residents of nearby municipalities to become members of the Last Mountain Waste Management Steering Committee. The RM also provided the steering committee with a space to conduct meetings.

### THE RESULTS

The MCDP helped develop a Memorandum of Understanding, suggested a process for developing a regional wastewater system, and helped set up deliverables and timelines. MCDP staff also chaired meetings when the committee first formed.

On February 16, 2012, the MOU was signed between:

- RM of McKillop #220;
- Town of Strasbourg;
- Resort Village of Island View;
- Resort Village of Glen Harbour;
- Resort Village of Sunset Cover;
- Resort Village of Pelican Pointe;
- Sun Dale Developments;
- Collingwood Resort Properties;
- Organized Hamlet of Collingwood Lakeshore Estates;
- Organized Hamlet of Uhl's Bay;
- Organized Hamlet of North Colesdale Park;
- Organized Hamlet of South Colesdale;
- Organized Hamlet of Spring Bay;
- Organized Hamlet of Mohr's Beach;
- Organized Hamlet of Sorenson's Beach; and

- Organized Hamlet of MacPheats Park.

Each member community/development firm appoints a representative and alternate to the committee. They pay a \$200 yearly membership, and meet monthly. The committee was formed to act as a recommending body to represent all affected municipalities.

## LESSONS LEARNED

- Have an experienced chair to conduct the meetings.
- Make sure members know their responsibilities to the project.
- Confirm members meet the requirements, and are authorized to represent their municipality.
- People do not always come to meetings prepared. Try to develop ways to overcome this.
- Have the chair be more involved with making agendas, proofreading minutes, etc.
- If the situation requires it, keep the MCDP involved for a longer period of time.
- The MOU is a very important document to ensure the success of the project. When the directions of the MOU are not followed, there needs to be consequences.
- Give careful consideration to the number of people needed for the project. Sometimes, less is more.